

WPB 49804_FYP 1
FINAL MARKS_FORM 4

Student's Name:		ID No:	
Programme:			
Course Code:	WPB 49804		
Project Title:			
Supervisor:			

FINAL MARK ASSESSMENT

NO	TASKS	MARKS (%)	TOTAL
1	Form 1: <u>PROGRESS REPORT</u> <i>a. Supervisor</i>	____ /200 x 30%	
2	Form 2: <u>PROJECT PROPOSAL</u> <i>a. Supervisor</i> <i>b. Examiner</i>	____ /150 x 35% ____ /150 x 35%	Average (a+b) / 2
3	Form 3: <u>PRESENTATION</u> <i>a. Examiner</i> <i>b. Assessor</i>	____ /200 x 35% ____ /200 x 35%	Average (a+b) / 2
TOTAL MARK (100%) :			

VERIFICATION

Assessed by:	
Signature:	

WPB 49804_FYP 1
PROJECT PROGRESS ASSESSMENT_FORM 1

Student's Name:		ID No:	
Programme:			
Course Code:	WPB 49804		
Project Title:			
Supervisor:			

LOG BOOK ASSESSMENT

NO.	CRITERIA	WEIGHTAGE	SCORE					ACTUAL SCORE
			1-2	3-4	5-6	7-8	9-10	
1.	Consultation with Supervisor Meet supervisor with significant progress	4	1-2	3-4	5-6	7-8	9-10	
2.	Workshop Attend all workshop that conducted by FYP unit (Proposal writing, Literature search, Data analysis, Thesis formatting, JSA workshop)	4	1-2	3-4	5-6	7-8	9-10	
3.	Research Progress and Timelines -Show progress in research with related information and resources -Record of research progress with respect to the timelines	4	1-2	3-4	5-6	7-8	9-10	
4.	Original Idea Ability to apply higher order thinking	4	1-2	3-4	5-6	7-8	9-10	
5.	Self-driven & Independency Ability to perform independently	4	1-2	3-4	5-6	7-8	9-10	
	TOTAL SCORE :							
	TOTAL MARK = (TOTAL SCORE/200) x 30% :							

VERIFICATION

Assessed by:	
Signature:	

SCORE GUIDELINES

CRITERIA	STANDARD AND SCORE				
	1-2	3-4	5-6	7-8	9-10
<p>1. Consultation with Supervisor Meet supervisor regularly with significant progress.</p>	Meet less than 2 times and shows minimum progress.	Meet more than 2 times but less than 5 times and shows some progress.	Meet at least 5 times and shows satisfactorily progress.	Meet at least 6 times and shows good progress.	Meet at least 7 times and show excellent progress.
<p>2. Workshop Attend all workshop that conducted by FYP unit (Proposal writing, Literature search, Data analysis, Thesis formatting, and JSA workshop)</p>	Attend only 1 out of 5 workshop that conducted by FYP unit	Attend 2 out of 5 workshop that conducted by FYP unit	Attend 3 out of 5 workshop that conducted by FYP unit	Attend 4 out of 5 workshop that conducted by FYP unit	Attend all (5 out of 5) workshop that conducted by FYP unit
<p>3. Research progress and Timelines Show progress in research with related information and resources. Record of research progress with respect to the timelines.</p>	<p>Very little detail about several aspects of the planning, construction, and testing process.</p> <p>Unable to follow timelines.</p> <p>Logbook is very poorly maintained.</p>	<p>Some detail about several aspects of the planning, construction, and testing process.</p> <p>Most of the time fall behind schedule.</p> <p>Logbook is poorly maintained.</p>	<p>Adequate detail about planning, construction, testing, modification, and reasons for modifications.</p> <p>Most of the time follows timelines.</p> <p>Logbook satisfactorily maintained.</p>	<p>A complete record of planning, construction, testing, modifications, and reasons for modifications.</p> <p>Meets and follows timelines.</p> <p>Logbook is usually maintained.</p>	<p>A complete record of planning, construction, testing, modifications, reasons for modifications, and some reflection about the strategies used and the results.</p> <p>Highly meets and follows the timelines.</p> <p>Logbook is well maintained.</p>

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PROJECT PROGRESS ASSESSMENT_FORM 1

<p>4. Original Idea Ability to apply higher order thinking.</p>	<p>Ideas show no evidence of complexity and originality.</p>	<p>Ideas show limited evidence of complexity and originality.</p>	<p>Ideas show some evidence of complexity and originality.</p>	<p>Ideas show considerable evidence of complexity and originality.</p>	<p>Ideas show extensive evidence of complexity and originality.</p>
<p>5. Self-driven & Independency Ability to perform independently.</p>	<p>Highly dependent and need to work with maximum supervision.</p>	<p>Dependent and need to work with maximum supervision.</p>	<p>Independent and able to work with some supervision.</p>	<p>Independent and able to work with minimum supervision.</p>	<p>Highly independent and able to work with very minimum supervision.</p>

WPB 49804_FYP 1
PROJECT PROPOSAL ASSESSMENT_FORM 2

Student's Name:		ID No:	
Programme:			
Course Code:	WPB 49804		
Project Title:			
Supervisor:			
Examiner:			

PROPOSAL ASSESSMENT

NO	CRITERIA	Wt.	GRADE					MARK
			1-2	3-4	5-6	7-8	9-10	
1	Introduction	4						
	Research objective and research scope of study	(1)						
	Research background	(1)						
	Overview of research study and problem statement	(1)						
	Problem identification and the significant of the study	(1)						
2	Literature Review	2	1-2	3-4	5-6	7-8	9-10	
	The theoretical study and/ or recent study from journal and/ or relevant resources	(1)						
	Relevancy of literature to the objectives of the study	(1)						
3	Material and Methodology	5	1-2	3-4	5-6	7-8	9-10	
	Materials and methods must support scope of studies (should be clear and thorough)	(1)						
	Analysis/ hardware design/ case study/ must be relevant to the objective(s)	(1)						
	Follow established/modified standard (steps and procedures should be included)	(1)						
	Research plan (milestones, gantt chart)/ overall project cost	(1)						
	Expected results and potential contribution	(1)						

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PROJECT PROPOSAL ASSESSMENT_FORM 2

4	Language / Writing convention / Vocabulary	2	1-2	3-4	5-6	7-8	9-10	
	Sentences are well constructed without spelling and punctuation mistakes	(1)						
	Content is well organized and coherent and technical terms are well explained	(1)						
5	Thesis Report Format / Organization	2	1-2	3-4	5-6	7-8	9-10	
	Students abide by format given	(1)						
	Thesis report is effectively organized for easy understanding	(1)						
TOTAL SCORE :								
TOTAL MARK = (TOTAL SCORE/150) x 35% :								

VERIFICATION

Assessed by:	
Signature:	

SCORE GUIDELINES

SCORE	STANDARD
9-10 (Excellent)	<p>This mark will be awarded to work which is considered to be of a high standard and exceed the requirement set.</p> <p>Work produced at this level must provide clear evidence of the following:</p> <ul style="list-style-type: none"> • A comprehensive understanding on subject matters that leads to originality of the work • A wide range of recent, relevant and appropriate materials • A clear, concise and well-structured report of the knowledge gained • High degree of initiative and creativity in work • Demonstrate critical understanding of key issues • Being written in the recommended format and of an appropriate length
7-8 (Good)	<p>This mark will be assigned to work which is considered to have achieved the requirement set. However, it may not show the depth of understanding and knowledge as work graded as “Excellent”.</p> <p>Work produced at this level must provide clear evidence of the following:</p> <ul style="list-style-type: none"> • Meets the requirements of the essential knowledge on the subject matters • A sufficient range of recent, relevant and appropriate materials • An adequate, well-balanced and well-organised report of the knowledge gained • Demonstrates a good quality of initiative and creativity in work • Reasonably demonstrate critical understanding of the subject matters • Being written in the recommended format and of an appropriate length

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PROJECT PROPOSAL ASSESSMENT_FORM 2

5-6 (Satisfactory)	<p>Work for this mark will be of a marginally low standard and has barely meets the stated requirements.</p> <p>Work produced at this level provide evidence of the following:</p> <ul style="list-style-type: none"> • Limited knowledge and understanding on the subject matters • Relevant material is presented, but in a manner that lacks order and organisation • Report has been badly organized and unable to demonstrate knowledge gained • Demonstrate minimal level of initiative and creativity in work • Fail to demonstrate critical understanding of the subject matters • Adequately presented the report in the recommended format and of an appropriate length
3-4 (Poor)	<p>Work for this mark will be of a generally low standard and fails to meets the stated requirements.</p> <p>Work produced at this level shows the following:</p> <ul style="list-style-type: none"> • Inadequate knowledge and understanding on the subject matters • Shows virtually no evidence that material has been properly understood • Report has been poorly structured and unable to demonstrate knowledge gained • Demonstrate minimal level of initiative and creativity in work • Fail to demonstrate critical understanding of the subject matters • Fail to present a report in the recommended format and length
1-2 (Very Poor)	<p>Work produced at this level shows:</p> <ul style="list-style-type: none"> • No evidence on the understanding of subject matters • No material of relevance to the subject matters • The report is too brief, unclear and poorly presented • Fail to demonstrate initiative and creativity in work • Fail to demonstrate critical understanding of the subject matters • Fail to present a report in the recommended format and length

WPB 49804_FYP 1
PRESENTATION ASSESSMENT_FORM 3

Student's Name:		ID No:	
Programme:			
Course Code:	WPB 49804		
Project Title:			
Supervisor:			
Examiner:			
Assessor:			

PRESENTATION ASSESSMENT

CRITERIA	Wt.	SCORE					ACTUAL SCORE
		1-2	3-4	5-6	7-8	9-10	
1. Introduction	1						
Clarity of the introduction	(1)						
2. Objectives	2	1-2	3-4	5-6	7-8	9-10	
Clarity of the objectives (specific/ general)	(2)						
3. Content of Presentation	6	1-2	3-4	5-6	7-8	9-10	
Originality & preparation of materials	(1)						
Clarity and structure of explanations	(1)						
Clarity of project background	(1)						
Research methodology and overall project cost	(1)						
Expected results and potential contribution	(1)						
Research plan (milestones, gantt chart)	(1)						
4. Question & Answer	5	1-2	3-4	5-6	7-8	9-10	
Ability to handle questions	(2)						
Understanding of project	(2)						
Interpersonal ability & communication skills	(1)						
5. Use of Media	2	1-2	3-4	5-6	7-8	9-10	
Suitability of media chosen (helps understanding)	(1)						
Interesting/ poor	(1)						
6. Presentation Skills	4	1-2	3-4	5-6	7-8	9-10	
Expression (confidence, lively, eye contact)	(2)						
Organization of presentation/ time keeping	(2)						
TOTAL SCORE :							
TOTAL MARK = (TOTAL SCORE/200) x 35% :							

VERIFICATION

Assessed by:	
Signature:	

SCORE GUIDELINES

CRITERIA	STANDARD AND SCORE				
	1-2	3-4	5-6	7-8	9-10
1. Introduction	Introduction is unclear.	Introduction is somewhat in unclear manner.	Introduction is adequately clear.	Introduction is clear.	Introduction is very clear.
2. Objective	The purpose of the project and the research questions are explained in a very poor manner.	The purpose of the project and the research questions are explained in a somewhat unclear manner.	The purpose of the project and the research questions are explained satisfactorily.	The purpose of the project and the research questions are explained in a clear manner.	The purpose of the project and the research questions are explained in a very clear manner.
3. Content of Presentation	Most category elements omitted. Effectiveness of presentation was severely diminished.	Some category elements omitted and poor quality of presentation.	Present category of element adequately.	Met all criteria with some rated as good while others rated as adequate.	Demonstration of full knowledge of the subject with explanations and elaboration.
4. Question & Answer	Unable to answer questions about the subject.	Able to answer some rudimentary questions about the subject.	Capable of answering some questions posed about the subject.	Able to accurately answer almost all questions posed about the subject.	Able to accurately answer all questions posed about the subject.

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PRESENTATION ASSESSMENT_FORM 3**

<p>5. Use of Media</p>	<p>Media used is not effective and does not support the understanding.</p>	<p>Media used is suitable; however, they barely support the understanding.</p>	<p>Media used is satisfactorily and support the understanding.</p>	<p>Media used are related to text and enhance understanding.</p>	<p>Text and presentation are reinforced by the use of visual aids.</p>
<p>6. Presentation Skills</p>	<p>Significant incorrect pronunciation of terms. Voice level too low or too high.</p> <p>Monotonous, no eye contact, and organization of presentation is very poor.</p>	<p>Some incorrect pronunciation of terms. Voice level too low or too high.</p> <p>Monotonous, no eye contact, organization of presentation is poor.</p>	<p>Voice is satisfactorily clear and at a proper level. Most words pronounced correctly.</p> <p>Little eye contact, uneven rate, little expression and organization of presentation is satisfactorily.</p>	<p>Voice is clear and at a proper level. Words pronounced correctly.</p> <p>Some eye contact, steady rate and organization of presentation is good.</p>	<p>Very Clear voice and correct, precise pronunciation of terms.</p> <p>Good eye contact, steady rate, enthusiasm confident and organization of presentation is excellent.</p>