**MARA FYP ALLOWANCE CLAIM - DEGREE**

**PROCESS FLOW**

Start

Students must completed FYP 1 & 2

Supervisor must sign verification letter by using UniKL MICET letter head

Students must sign application letter using blank A4 paper

Students submit supervisor verification letter and student application letter to SDCL Department  **(Mdm. Norwati Alias)**

End

# ONLY applicable for MARA loan application on January 2011 onwards.

(Supervisor, please use UniKL MICET letter head)

Date

Pengarah,  
Bahagian Penganjuran Pelajaran MARA,  
Tingkat 3, Ibu Pejabat MARA,  
21, Jalan Raja Laut, 50609 Kuala Lumpur.

Tel : 03-26915111

Fax : 03-26915854

Dear Sir/Madam,

**VERIFICATION OF FINAL YEAR PROJECT (FYP) SUPERVISION**

With regards to the above matter, I, Lecturer’s Name would like to verify that I have fully supervised the Final Year Project done that assigned under me from Semester X 201X to Semester X 201X.

2. The detailed about the student and project as follows:

1. NAME : STUDENT’S NAME
2. IC NUMBER : STUDENT’S IC NUMBER
3. ID NUMBER : STUDENT’S ID NUMBER
4. PROGRAM : BACHELOR OF CHEMICAL ENGINEERING TECHNOLOGY

(HONS.) IN PROGRAM

1. TITLE : FYP TITLE

3. I certify that I had supervise and read this study and in my opinion; it conforms acceptable standards of scholarly presentation and is fully adequate, in scope and quality, as a thesis for the Bachelor of Chemical Engineering Technology (Hons.) in Program.

Yours faithfully,

..……………………………........

(LECTURER’S NAME)

Lecturer,

Section of Program Technology

Universiti Kuala Lumpur MICET.

Nama Pelajar

Universiti Kuala Lumpur MICET,

Lot 1988 Bandar Vendor, Taboh Naning,

78000 Alor Gajah, Melaka.

Pengarah,  
Bahagian Penganjuran Pelajaran MARA,  
Tingkat 3, Ibu Pejabat MARA,  
21, Jalan Raja Laut, 50609 Kuala Lumpur. Tarikh

Tuan/Puan,

**Permohonan Tuntutan Elaun Untuk Subjek *Final Year Project (FYP).***

Merujuk kepada perkara di atas, saya Nama Pelajar, pelajar Semester X Universiti Kuala Lumpur Malaysian Institute of Chemical & Bioengineering Technology (UniKL MICET) sedang menjalani program Bachelor of Chemical Engineering Technology (Hons.) in Program ingin memohon tuntutan elaun untuk subjek *Final Year Project.*

2. Berikut adalah butiran mengenai subjek *Final Year Project* yang telah siap dilaksanakan:

1. NAMA : NAMA PELAJAR
2. NOMBOR IC : NOMBOR IC PELAJAR
3. NOMBOR ID : NOMBOR ID PELAJAR
4. PROGRAM : BACHELOR OF CHEMICAL ENGINEERING TECHNOLOGY

(HONS.) IN PROGRAM

1. TAJUK *FYP* : *TAJUK*

3. Diharapkan agar permohonan ini akan diluluskan oleh pihak tuan/puan. Segala kerjasama daripada pihak tuan/puan saya dahulukan dengan ucapan terima kasih.

Sekian, terima kasih.

Yang benar,

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(NAMA PELAJAR)