



UniKL

UNIVERSITI
KUALA LUMPUR

Final Year Project
(FYP) Briefing

UniKL MICET
January 2020

+ FYP Campus Coordinator



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+ Introduction



- CPB 49804 Final Year Project 1 (Year 3 Semester 6)
- CPB 49906 Final Year Project 2 (Year 4 Semester 7)
- CPD 39806 Final Year Project (Year 3 Semester 5 or 6)

+ Course Learning Outcome



Final Year Project 1

- Demonstrate the ability to plan and to work (C3)
- Analyse related literature for the proposed research problems (C4)
- Propose scientific research method to solve the research problems (C6).
- Produce a feasible project proposal in accordance to specified project format. (C3)
- Present and defend project proposal in a clear and concise manner. (A4)

+ Course Learning Outcome



■ Final Year Project 2

- Manage a proposed project plan in solving research problem (C6)
- Measure and analyse project results using appropriate technique or tools (P5)
- Produce a project report in accordance with the specified standard format (C3).
- Defend project outcomes effectively during presentation (A4).

+ Course Learning Outcome

- **Final Year Project Diploma**
- Plan the project activities to fulfil the proposed research problems (C6)
- Manage and execute the project plan to accomplish project objectives (C6)
- Display and explain project results using appropriate technique or tools (P2).
- Produce a project report in accordance with the specified standard format (C3).
- Present and defend the project outcomes effectively (A3).





+ FINAL YEAR PROJECT
SECTION COMMITTEE

+ FYP Committee



**Ts. Dr. Sharifah Sopliah
Syed Abdullah**
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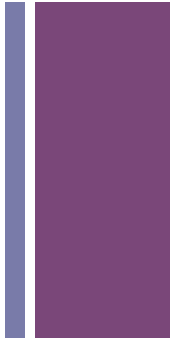
+ FYP Committee



Haniza Kahar
(Technical
Foundation)
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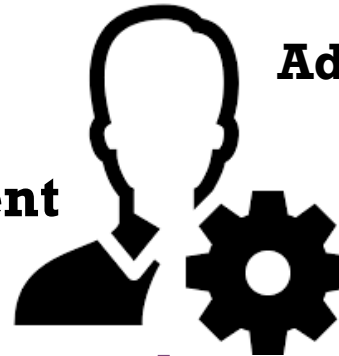


**Marmy Roshaidah
Mohd Saleh**
(Bachelor & Diploma)
(Process Section)
marmy@unikl.edu.my



+FYP Online Title Based System (OTBS)

**Effective FYP Management
User Friendly
Easy Access
Notification System
(Title Acceptance)**



Administrator



FYP OTBS

Supervisors

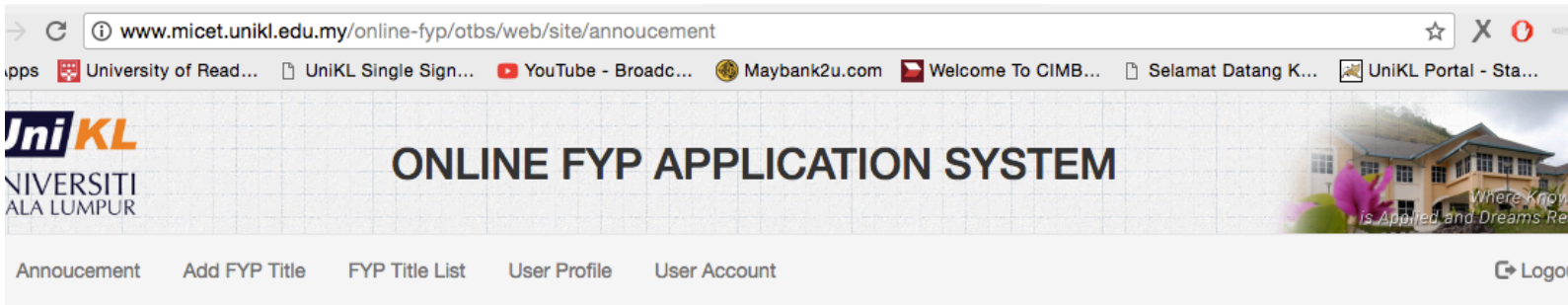


Students



+ FYP Online Registration & Title Selection

<http://www.micet.unikl.edu.my/online-fyp/otbs/web/user/login>



www.micet.unikl.edu.my/online-fyp/otbs/web/site/announcement

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ONLINE FYP APPLICATION SYSTEM

Announcement Add FYP Title FYP Title List User Profile User Account

Logout

Announcement

1. **FYP July 2018: FYP Title Application System Issues**

Please be aware that the system are currently having some major issues i.e. title key-in and notification of title selection. Therefore, title selection period will be extended to 27th May 2018. For the time being, both student and academic are advised to check your system regularly and respond accordingly. Should you have any difficulties with the system, please refer to your section FYP coordinator

2. **FYP July 2018: FYP Title Selection (Week 16)**

Student and academics. Please be aware. Notification will be emailed to you. Please response accordingly to avoid any discrepancies.

Contact FYP Coordinator

+ Central Workshops

Courses	Target	PIC
FYP Implementation Briefing by Campus FYP Coordinator	Pre-FYP (Week 17)	1. Haniza Kahar 2. Dr. Khairul Faizal Pa'ee
Job Safety Analysis (JSA) Briefing		
Proposal Writing	FYP 1 (Week 2)	1. Dr. Sharifah Sopliah Syed Abdullah 2. Dr. Khairul Faizal Pa'ee
Literature Search	FYP 1 & FYP Diploma (Week 5)	1. Marmy Roshaida Mohd Saleh 2. Dr. Amelia Md Som
Data Analysis	FYP 2 (Week 10)	1. Dr. Nor Nadiah Mohamad Yusof 2. Dr. Wan Noor Aidawati
Thesis formatting	FYP 2 & FYP Diploma	1. Dr. Nor Zahir Sapawe 2. Marmy Roshaida Mohd Saleh

+ Necessary References

Log in to UniKL MICET homepage

<http://www.micet.unikl.edu.my>

- FYP Process Flow
- Assessment Forms & Rubrics **(New)**
- FYP Handbook 3rd Edition
- JSA Form
- Other necessary forms:
 1. Supervisor Approval For Final Year Project Centralize Submission Form
 2. Change of Supervisor/Title Form



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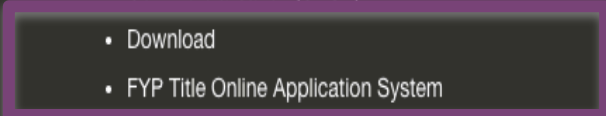
- Career
- Tender
- Alumni
- Job Employability (Talent Inside, ILD)
- Entrepreneurialship (TeknoPutra)
- UniKL Portal
- Library
- Commercialisation (URSB)
- Download
- FYP Title Online Application System
- Library Reservation Room UniKL Micet 2019



UniKL website developed & managed by Corporate Branding & Strategic Communication Department (CBSCD)

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WPB 49804 FYP 1 ASSESSMENT FORM

- FORM 1_Progress Assessment_FYP 1
- FORM 2_Proposal Assessment_FYP 1
- FORM 3_Presentation Assessment_FYP 1
- FORM 4_Final Marks_FYP 1
- WPB 49804 FYP 1 Process Flow – Degree_KFV2 (1)

WPB 49906 FYP 2 ASSESSMENT FORM

- WPB 49906 FYP 2 Process Flow – Degree_KFV2
- FORM 4_Final Marks_FYP 2
- FORM 3_Presentation Assessment_FYP 2
- FORM 2_Thesis Assessment_FYP 2
- FORM 1_Progress Assessment_FYP 2

WPD39806 FYP DIPLOMA ASSESSMENT FORM

- WPD 39806 FYP Process Flow – Diploma_KFV2
- Poster guidelines
- FORM 4_Final Marks_FYP Diploma
- FORM 3_Presentation Assessment_FYP Diploma
- FORM 2_Thesis Assessment_FYP Diploma
- FORM 1_Progress Assessment_FYP Diploma

**TUNKU AZIZAH KNOWLEDGE CENTRE
IBRAHIM SAAD LEARNING HUB FORMS**

- SURVEY FORM ON LIBRARY INDUCTION PROGRAM
- ONLINE PURCHASE REQUEST FORM

FINAL YEAR PROJECT (FYP)

- Title Proposal Form
- SV agreement form
- Research Proposal Sample
- Project Registration Form new effective Jan

ACSS

- 2018 Academic Calendar 2018 – updated April2018
- AcMD SOP07 PSR03-F02 Request to Withdraw from Study Form



+ Assessment Methods & Types

FYP1 (Degree)

Assessment Method	Assessment weighting
Logbook/Progress Report	30%
Proposal Report	35%
Presentation	35 %

FYP2 (Degree)

Assessment Method	Assessment weighting
Logbook/Progress Report	20%
Final Year Project Report	50%
Presentation	30%

+ Assessment Methods & Types



FYP Diploma

Assessment Method	Assessment weighting
Logbook/Progress Report	20%
Final Year Project Report	50%
Presentation	30%

BEFORE THE SEMESTER BEGINS

FYP 1

REGISTRATION FOR FINAL YEAR PROJECT 1 (FYP 1) COURSE VIA ACSS & OTBS ONLINE

SELECT A TITLE VIA OTBS ONLINE

SUPERVISOR APPROVAL

REJECT

APPROVED

COMMENCEMENT OF FYP1

CENTRALISE SUBMISSION OF PROPOSAL SUMMARY & PROPOSAL PRESENTATION

Week 9 & 10

FAIL

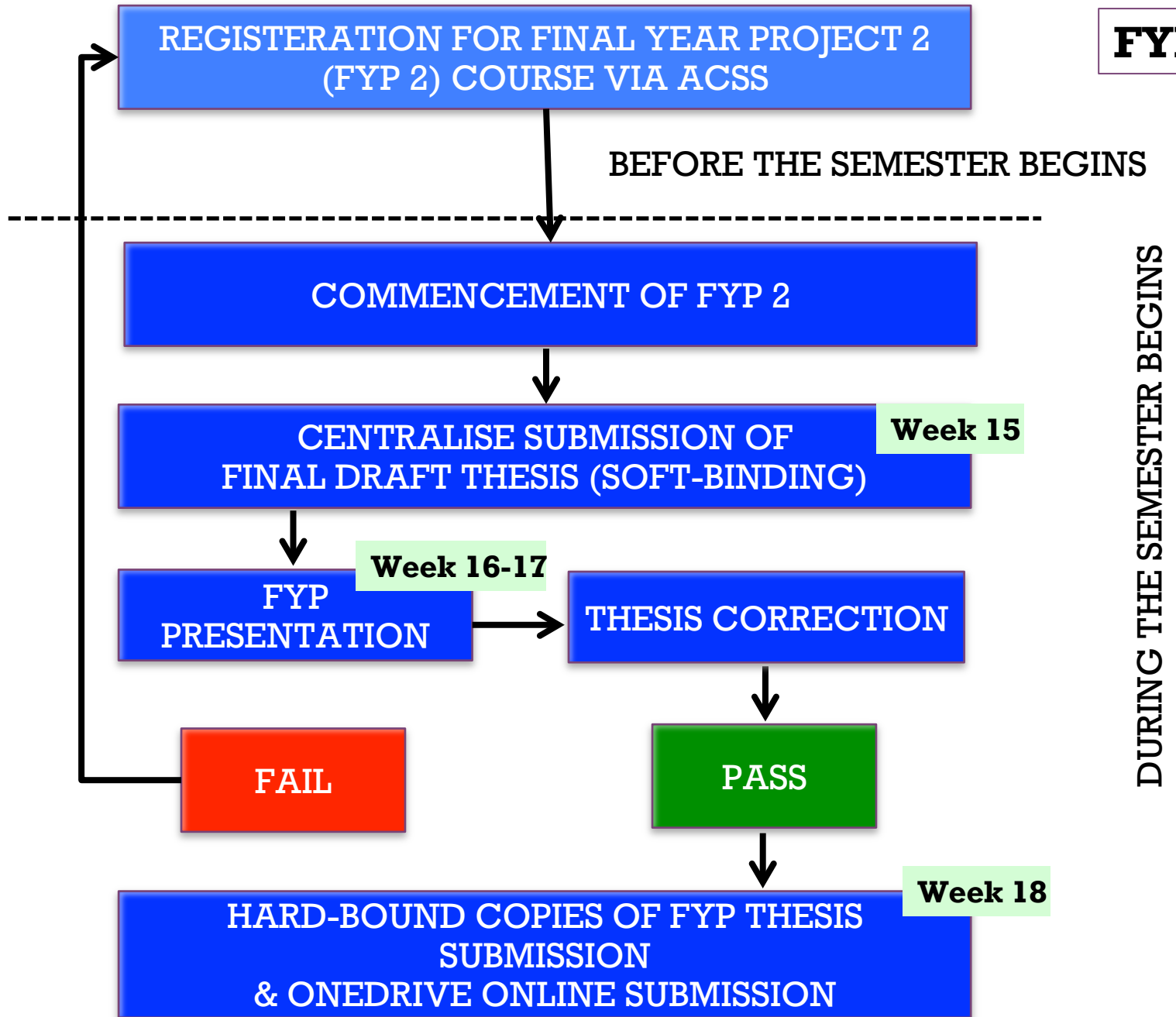
FINAL PROPOSAL SUBMISSION

Week 15

PASS & PROCEED WITH FYP2

DURING THE SEMESTER

FYP 2



REGISTRATION FOR FINAL YEAR PROJECT
DIPLOMA COURSE VIA ACSS & OTBS ONLINE

FYP Diploma

BEFORE THE SEMESTER BEGINS

COMMENCEMENT OF FYP DIPLOMA

CENTRALISE SUBMISSION OF
FINAL DRAFT THESIS (SOFT-BINDING)

Week 16

FYP
PRESENTATION

Week 17

THESIS CORRECTION

FAIL

PASS

HARD-BOUND COPIES OF FYP THESIS
SUBMISSION
& ONEDRIVE ONLINE SUBMISSION

Week 18

DURING THE SEMESTER BEGINS

FYP 2: Soft-Binding Thesis (Bachelor: Week 15)

FYP 1: Proposal Summary (Week 9)

Soft-Binding Thesis (Diploma: Week 1)

CENTRALISE SUBMISSION

Reminder:

- 1. Before the submission, the proposal summary/Thesis Soft-Binding **MUST BE APPROVED** by **THE SUPERVISOR (USE FORM)**.**
- 2. Supervisor Approval For Final Year Project Centralise Submission Form**
- 3. Attached them with the submission & do not bind them together with the manuscript.**

+ Proposal Summary FYP1 (Centralise Submission)

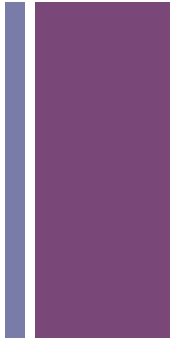
- Approximately 2-3 pages
- The structure of the summary will include:
 1. Introduction & Hypothesis
 2. Aim & Objectives
 3. Workflow/Experimental design
 4. Conclusion (Expectation)
 5. Gantt Chart
- TWO(2) COPIES (Supervisor & Examiner)



+ Final Proposal Submission (Week 15)

Submit TWO (2) COPIES

- Examiner
- Supervisor



+ Thesis Soft-Binding (Centralise Submission)

- FYP 2 & FYP Diploma
- TWO(2) COPIES (Supervisor & Examiner)

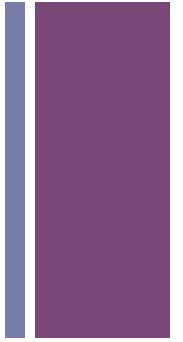


+ Final Proposal & Thesis Submission (Hardcover & Softcopy)

- One hardcopy to supervisor
- One softcopy thesis through **Microsoft Onedrive Application.**
- FYP library form
- FYP clearance form



+ Information and Updates



- Student UniKL Email (Official Channel)
- Online FYP Application System (Announcement)



Dear Students,

You've
Got
Mail

